

Volunteer Requirements

All volunteers must:

- Be 18 years of age or older unless:
 - Age 12-16 only if accompanied by a parent or guardian.
 - Age 16-18 only with written consent by a parent or guardian prior to volunteering and a signed minor volunteer waiver.
- Be accepted by HHO who at HHO prior to the performance of involved tasks.
- Work under the direction of/be accompanied by staff, board members or committee members.
- Follow all applicable House policies and rules; work safely and follow work instructions.
- Review their copy of the HHO Volunteer Policy.
- Complete any identified applicable volunteer and task training.
- Complete and sign a release and waiver of liability.

Some volunteer opportunities will also require the following:

- Submission of proof of driver's license valid in the state of Minnesota.
- Completion of criminal records check.
- Completion of health screening or testing.
- Provision of a certificate of ability to safely/satisfactorily perform their volunteer duties if under the care of a physician for either physical or psychological treatment.
- Completion of additional, volunteer activity specific training. (For Example: Appropriate Boundary Maintenance)

Volunteers are not allowed to:

- Make public statements on behalf of HHO without prior approval from staff or board members.
- Record and/or publish any activities or individuals in any media format without the express permission of HHO.
- Make unauthorized purchases on behalf of HHO.
- Perform professional services for which certification or licensing is required unless currently certified or licensed to do so.
- Enter Hospitality House without express permission by staff or a board or committee member.

Volunteers will not engage in any of the following conflicts of Interest:

- Development of any type of personal involvement, other than a professional relationship, with a current guest.
- Going out with or meeting guests other than in the normal course of volunteering.
- Purchasing anything from, making any kind of trade with, selling to a guest or assisting a guest in the sale of anything.
- Accepting gifts purchased by a guest or acceptance of payments or services by a guest. Handmade gifts are acceptable if approved by the Program Manager.
- Transporting guests for any reasons outside the guest transportation volunteer program.